

# TEN CONSIDERATIONS BEFORE STARTING A PROJECT



- 1 What is the vision of the project that helps you fulfill your organization's mission?
- 2 Is land for the project secured and does it have access to water, power, data and sewer/septic?
- 3 What government body will be reviewing the project and what code and zoning requirements will be followed?
- 4 What is the budget for the project that includes permit fees, sitework, utilities, design/engineering, and furnishings/equipment?
- 5 What is the timeline for the project that includes design time, permitting, and a realistic construction timeline that accounts for seasonal weather and running the organization throughout the process? Is Phasing required?
- 6 Who will be the owner's representative during the design and construction phases. (This person should not be directing your organization.)
- 7 Who is the project team that includes an owner's representative, architect, builder, and engineers?
- 8 How will communication occur between the entire project team?
- 9 In as much detail as possible, what are the programmatic requirements for the facility you are planning?
- 10 What is the cost to operate the new facility and who will be maintaining the new facility?